

Rural Resident CME Program – Frequently Asked Questions

I missed the deadline! Is there any way for me to apply after the deadline?

If you've missed the deadline you may write to the REAP office explaining why you missed the deadline and what course/conference you are interested in. If deemed reasonable/possible by REAP program administration, you may be allowed to submit a late application but you will not be guaranteed acceptance into the course/conference you desire.

When and how will I know if I'm accepted for a course/conference sponsorship?

You will be notified by email according to the timelines described in the Program Guidelines and Policies. The notification will provide additional information on how to complete your registration for the sponsored event.

Do you make travel/accommodation arrangements for me?

No, it's up to you to make your own travel and accommodation arrangements. Please make economical arrangements as the funding is limited and has restrictions.

What are your expense policies?

Our Program Guidelines and Policies document contains our expense policies which can be found [here](#). We strongly recommend that you read through the policies carefully before making travel/accommodation arrangements.

How do I receive reimbursement for my travel and accommodation expenses?

Upon confirmation of your sponsorship, you will be provided with additional information about the claim process. Claims may only be submitted after course/conference completion but must be submitted prior to the claim deadline. Failure to submit your claim before the deadline may result in the rejection of your claim.

I submitted my claim but haven't received reimbursement yet. What should I do?

Log into the application platform and check the status of your application. The status will tell you if it's still under review by our office or awaiting further action from you. Please carefully read any emails from our office if the status is "More Information Required". If the status is "Submitted for Payment" and the awarded date was more than four weeks ago, please send an email to REAP.Students@ubc.ca to inquire.

I wasn't accepted/available for the REAP-sponsored courses. Is there any other funding available for me to take courses later?

Yes! Our [New Rural Physician CME Program](#) has funding to support new physicians in their first two years of rural practice who participate in rurally-relevant courses, including CARE. Funding is also available to members of Locums for Rural BC through our [Rural Locum CME Program](#).

Who can I contact if I have a question that's not answered here?

Email REAP.Students@ubc.ca.

Where can I find out more information about REAP?

We have several programs that support rurally-motivated UBC residents and rural physicians and locums practicing in BC. Please visit <http://rccbc.ca/our-work/reatp> for more information.